

**MONASH UNIVERSITY LIBRARY**

**LIBRARY IMPACT STATEMENT - FOR NEW ACADEMIC INITIATIVES AND EXISTING PROGRAMS OFFERED FOR THE FIRST TIME ON ANOTHER CAMPUS OR BY ANOTHER MODE**

**NOTE:** Please allow two weeks to complete. Please supply reading list with this form.

<b>PART 1 - COURSE DETAILS</b>	<b>To be completed by Academic Staff</b>	
<b>Name:</b> .....	<b>Signature:</b> .....	<b>Date:</b> .....

1.	Name of proposed new academic initiative e.g. degree, course, unit or centre:	
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2.	Year/Level:		Course Code:	
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3.	Faculty/Department/School/Centre proposing the initiative:	
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4.	Coordinator:	Ext:
	Email:	

5.	Proposed start date:	
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6a.	Anticipated Enrolment _____	Off Campus Numbers _____
	or EFTSU _____	Mixed Mode Numbers _____
	On Campus Numbers _____	

6b.	Numbers at Berwick _____	Numbers at City Centre _____
	Numbers at Caulfield _____	Numbers at Parkville _____
	Numbers at Clayton _____	Numbers at Malaysia _____
	Numbers at Peninsula _____	Numbers at South Africa _____
	Numbers at Gippsland _____	

7.	Is this a web-based initiative? e.g. WebCT	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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8.	Will there be any extra funding available for Library resources for this initiative?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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9.	If <b>"YES"</b> Please indicate source and amount.
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10.	If <b>"NO"</b> Is there an existing area where a lower priority can be given to meet the demands placed on the Library?
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11.	Does this initiative replicate or replace one already existing? Please supply details.
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12.	Are academics from other faculties involved in this initiative?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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13.	Details:
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**PART 2 - LIBRARY RESOURCES To be completed by Library Staff**

Name:.....

**A. INITIAL MATERIAL COSTS:**

14.	Does the Library already collect in this area?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
	If YES, which Campus(es)?				
	Comments:				
15.	Initial cost of acquiring a basic collection (print and electronic) in this area:		\$		
	Monographs:		\$		
	Backruns of serials including databases:		\$		
	Reference materials:		\$		
16.	Cost of titles required from <b>reading lists</b> , including multiple copies:		\$		
17.	Cost of multimedia and associated equipment:		\$		
	Comments:				
			<b>Initial costs (A): (Total)</b>	\$	

**B. ONGOING MATERIAL COSTS: (print and electronic)**

18.	Annual cost of maintaining a supporting collection of monographs:		\$		
19.	Annual cost of maintaining new subscriptions:		\$		
	<b>Rationalisation of existing serial titles will need to take place before any new titles can be purchased</b>				
			<b>Ongoing costs (B): (Total)</b>	\$	

**C. OTHER COSTS: Please note core costs such as processing material are covered by the activity based costing model**

20.	Delivery costs	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	\$
	Comments:					
			<b>Other costs (C): (Total)</b>	\$		
			<b>GRAND TOTAL (A+B+C)</b>	\$		

21.	<b>SUMMARY:</b>	
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Signature:

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Library Faculty Team Leader

Date: .....